

# White Mountain Vacation Village Process for Utility and Dirt Pad Installation

## 1. Prepare package of the following items:

- a. **Application.** Completed application.
- b. **Drawings.** Three (3) copies – Show:
  - i. Lot setbacks (as per CC&Rs)
  - ii. Location of utilities with measurements from lot line (water, sewer, electric)
  - iii. Location of dirt RV pad\* with measurements from setbacks
  - iv. Location of driveway with measurements from setback (Driveways are Lot Purchaser's responsibility. Culverts may be required. Minimum diameter size is 18". Minimum length is width of driveway *IF* driveway is to be cement. Minimum length is driveway width plus four (4) feet *IF* driveway is gravel or equivalent.)

NOTE: Drawings must be signed by lot owner.

2. **Deliver package to:** White Mountain Vacation Village (WMVV)  
Corporate Office – The Victorian Building  
1500 West Deuce of Clubs  
Show Low, AZ 85901 (928) 537-1114

Or Hand Deliver to:

Sales Office  
2091 Recreation loop  
White Mountain Vacation Village  
Show Low, AZ

3. **Building Permit.** Lot owner must acquire a building permit from the City of Show Low prior to start of construction. Permit can be obtained at City Hall, 550 N 9th Place, Show Low, AZ 85901. Applications are available at the White Mountain Vacation Village Sales Office, Show Low City Hall, or online from the City of Show Low website, <http://ci.show-low.az.us/>. Impact and inspection fees must be paid at this time. See current fees at Sales Office. Fees are subject to change in January of each year. Submit copy of permit with application.

**WHITE MOUNTAIN VACATION VILLAGE  
APPLICATION FOR UTILITY AND PAD INSTALLATION**

As an owner, I hereby request approval of the following improvements, on the lot indicated below, and will perform only the work outlined and approved herein. Work performed shall comply with all WMVV rules, regulations and design guidelines. All required inspections (both from the City of Show Low and Navopache Electric Cooperative, Inc.) will be obtained as appropriate.

Owners Name \_\_\_\_\_ Unit\_\_\_\_ Phase\_\_\_\_ Lot\_\_\_\_ Date\_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone# \_\_\_\_\_

---

**Description of Work**

**Installation of utilities and recreational dirt pad\*.**

**Is a City of Show Low permit required?** \_\_\_\_ Yes \_\_\_\_ No Lot owner will start and complete all work to coincide with building permit issued by the City of Show Low and will obtain a final inspection from the City prior to occupancy. Submit copy with this application.

**Is Blue Staking Required?** \_\_\_\_ Yes \_\_\_\_ No All utilities must be "Blue Staked" prior to any construction.

**Contractor** \_\_\_\_\_ **License #** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Owner's Signature** \_\_\_\_\_ **Phone #** \_\_\_\_\_

**Remarks:** \_\_\_\_\_

---

**White Mountain Vacation Village LLC**

**Application Approved?** \_\_\_\_ Yes \_\_\_\_ No **Date** \_\_\_\_\_ **Initials** \_\_\_\_

**Inspected By** \_\_\_\_\_ **Date** \_\_\_\_\_ **Passed?** \_\_\_\_ Yes \_\_\_\_ No

**If "No," issues to be resolved** \_\_\_\_\_

---

**Final Inspection By** \_\_\_\_\_ **Date Passed** \_\_\_\_\_

**ATTACH THREE (3) SIGNED COPIES OF SITE PLAN AS DESCRIBED ABOVE.**